

**Academic Senate
October 7, 2009
Approved Minutes**

Academic Senate President Scott Rippy called the meeting to order at 3:08 pm.

Members Present: Daniel Bahner, Debbie Bogh, T.L. Brink, Tom Bryant, Jodi Hanley, Catherine Hendrickson, Denise Hoyt, JoAnn Jones, Damaris Matthews, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeno, Mario Perez, Snezana Petrovic, Scott Rippy, Sherri Wilson

Members Absent: Robert Brown, Ken Bryson, Steve Hellerman, Jim Holbrook, Liz Langenfeld, Jessica McCambly, Frances White, Gary Williams

Guests Present: Gloria Harrison, Kim McCormick, Ericka Paddock, Karen Peterson

I. Approval of Minutes

- A. September 2, 2009
Motion: To approve (Perez, Hanley MSC)
- B. September 16, 2009
Motion: To approve (Jones, White, MSC)

II. College President's Report

Gloria Harrison reported:

- A. The visiting team will be here Tuesday, October 27th. They will be doing a verification of information from the follow up report that we submitted. It has been a lot of work to create and finish the report. We should have even more to show the visitation team by the time they get here. The committee will make their recommendation in January. Most likely we will continue with our Probation status, but we are hopeful it will be reduced to Warning. We can not come off Probation completely because we still have one more report that is due. This has been an intense time for the campus and for the participants on the committees.
- B. On the budget. We do not have a complete picture of the budget for next year. The VP of Finance is doing a review of reserves, costs, revenue, etc. There is no money set aside to pay the SERP for the next 4 years. That will have to be dealt with. This is the last year for Title V grant. Have met our financial obligations to the grant. TTip money will be gone after this year.
- C. On vacant positions. Still have many of the vacant positions on hold. We will be going out for the Director of Research and Planning, an instructor in EMS, and instructor in Anatomy and Physiology. No faculty positions have been put on hold.
- D. Answered questions on input and timeline into accreditation visit and concern about TTip money going away

III. Treasurer's Report

The balance stands at \$3942.83. September dues were deposited.

IV. Other Reports

- A. Classified Senate Report

Two fundraisers coming up – Restaurant discount cards. They are city specific. They will have local cards, but you can request any city. Popcorn sale also coming up.

B. Student Senate Report

Cereal drive for Mary's Table in San Bernardino – any prepackaged cereal is fine. Delivery to the Student Senate office or Child Development Center. Student Senate conference in Sacramento – some of the students will be attending.

V. **Senate President's Report**

- A. EMPC is continuing to discuss potential goals/strategic directions. Look at goals, objectives and specific assignments.
- B. Crafton Council has finished list of charges. Will be on next agenda for feedback.
- C. Accreditation visit is coming up
- D. Part time instructor office space. Have a resolution written but before submitting that we wanted to have a discussion about the process beforehand. Currently there are 3 rooms that are being prepared and should be ready by the end of the semester.
- E. We have a need for faculty to step in on various committees. Scott will be sending out e-mails about where these needs are. If there are no volunteers, then Scott will assign.
- F. Keep up the good work. Considering the amount of stress we are under things are going very well.

VI. **Old Business**

A. Information only - By-laws
Have been sent out again

B. New Committees

Proposals have been sent out. Would like faculty feedback. Would like to get the committees started.

1. SLO – concern about review of SLOs – will review and develop the procedures – not the content. It is not a policing group. It is a recommendation group. Concern that there are too many members. To whom do they report? Looks like it will become a policing agency. The committee will report to the Crafton Council. How will the Senate get it's information? By reports from an AS member on the committee. Suggestion to go with it as it is and let it evolve over time. Concern about losing individuality of a discipline or department. It is our responsibility as faculty and/or as members of the committee to make sure this doesn't happen.

Motion: To have a report from both of these committees at Senate meetings (Jones, Petrovic, MSC)

2. Accreditation – also has an extensive membership. Designed this way so that the committee could be broken up to chair subcommittee for each standard. There was consideration given to the standard and who would best be suited to address that issue. If no particular person was obvious than it is any faculty member. Any issues with charges? These will evolve as well.

3. Do we need to continue to discuss this any more or are we good with sending these forward with suggestions? Recommendation to make sure the committees are reevaluated after a year. We are working on making communication a more common theme in our institution

Motion: To accept charges and membership of Accreditation Committee with recommendations (Jones, Hanley, MSC)

C. Quantitative Effectiveness Indicators – Student Satisfaction Survey is distributed by the Research Office. Need to expand the way we measure student contact hours.

Any plans to include qualitative data? This is more of a snap shot. If we want to look more deeply at one area, then qualitative data is needed. Qualitative data would help to explain the quantitative statistics. The basic question is whether these would be good things to measure in general. Later we can have the conversation about the measurement and accuracy of the information collected.

VII. New Business

- A. Chancellor's evaluation – e-mail will go out that the evaluation is available online. Can request a hardcopy. Will only have about 7 days to respond. Will have to include your signature, but the Board has agreed to take measures to make sure responses are kept confidential.
- B. Type of representation for this senate – tabled until next meeting

VIII. Committee Reports – (including any proposed charges)

Due to time constraints only those committees with matters of importance or urgency reported.

- A. Curriculum - none
- B. Student Interests – change charge about sports recommendation – remove and replace with a charge about campus events.
- C. Personnel Interests - none
- D. Educational Technology - none
- E. Honors Steering - none
- F. Chairs Council - none
- G. Scholarship – have completed an analysis of award recipients. Appears that students are having trouble receiving money. Want to make this a smoother process for students
- H. Educational Policy - none
- I. Planning and Program Review - none
- J. District Assembly – a report was submitted via e-mail. It can be presented at the next AS meeting.

IX. CCA Report

None

X. Announcements

None

XI. Statements from the Public

None

XII. Adjournment

The meeting was adjourned at 4:44pm.

Respectfully submitted,

Meridyth S. McLaren, Secretary